

## Schedule – Product and Services

Applicable to the following taxonomies:	<b>ESEF and ESG</b>
Annual Report's year(s)	<b>2023</b>
Service modality:	<b>PREMIUM</b>

### I. INCLUDED SERVICES AND FUNCTIONALITIES

Service/ functionality	Description
Cloud platform	It is delivered as a secure "AS IS" cloud platform. No local installation and/or updates are needed.
Online training material/ FAQ/ knowledgebase - <b>service</b>	Access to Supplier's extensive online training material, FAQ, and knowledgebase.
Operational Support 24/7 - <b>service</b>	Refers exclusively to the Software being operational.
Product Support 24/7 - <b>service</b>	Access to Product Support, including validation issues, mapping, and general product-related questions. <b>Support must be used according to the "fair use of Support clause" in the applicable Order.</b>
XBRL Tagger - <b>function</b>	Access to Supplier's Excel XBRL templates and Excel XBRL tagger add-in allows Customer to convert and map its report towards the most recent and applicable taxonomy.
Onboarding meeting	One online personal meeting between the Customer and one of ParsePort's specialist for training and explaining all processes. Such meeting can be recorded and forwarded for later review.
Onboarding mapping <b>service</b>	One-time service performed by ParsePort's highly skilled specialists during the onboarding phase.
Annual <b>service</b>	Once a year, and based on the Customer's publishing date, ParsePort will contact the Customer in due time to perform a thorough service on its material. ParsePort will update the Customer's Excel input file, help with how to arrange, e.g., restatements, additional periods, etc., give advice on possible restructuring of information, and look for potential irregularities that would cause decreased quality with increased auditor costs and possible delays as a result. If there are new items in the Customer's report, ParsePort will map these and re-map previously mapped items if the newly mapped items affect or collide with previously mapped ones. The annual service will be scheduled according to the Customer's preference but will only be performed once a year. <b>The annual service must be completed at least seven (7) days before the Customer's publishing date.</b> Mapping changes for mapping done during Customer's onboarding phase (e.g., due to change of auditor and/or preference) are not included.
Multi-language files - <b>service</b>	Possibility to request ParsePort to set up TextSearch for supporting report to be filled in a different official European language than the language chosen by Customer during the onboarding phase (Master Language).
Block tagging of notes and mandatory information - <b>function</b>	Access to the block tagging of notes function.
Block tagging of notes and mandatory information - <b>service</b>	Possibility for the Customer to choose between performing tagging itself, assigning the performance of tagging to a third party (e.g., a design agency), requesting ParsePort to perform it, or a combination of the three where ParsePort selects the initial elements for the Customer, but hands over the application task to the Customer or Customer's chosen design agency. If ParsePort is performing the initial selection of elements for the Customer, it is the Customer's (and/or its chosen third party, e.g.: Customer's auditor) responsibility to do the final review and decision on the chosen elements and tagging. <b>If ParsePort is to perform the tagging, the agreement on the choice of tags for each note/information must be completed, the latest, seven (7) days before the Customer's publication date, which includes a "pencil-down" period of three (3) working days that will be required for the application of the tags by ParsePort.</b>
Interim reporting - <b>service</b>	If the Customer is doing voluntary or mandatory interim reports, these can be converted by the Customer or by ParsePort upon Customer's request. Upon request, ParsePort will do one service check and the mapping of new items with each interim report, ensuring the information is up to date (at the date the check or mapping is performed).
xHTML reporting - <b>function</b>	Possibility to convert its non-consolidated subsidiary reports (max 10 entities/reports) that also fall under the bought taxonomy.
Dedicated Specialist	Access to a dedicated specialist (in the Customer's local language if available) instead of being allocated the first available support agent (in English) each time.
TextSearch - <b>function</b>	The ability to identify areas in a report to be tagged, based on texts placed in the Excel file used in the conversion process.
TextSearch - <b>service</b>	Possibility to ask ParsePort to identify areas in a report to be tagged, based on texts placed in the Excel file used in the conversion process.
FastTrack - <b>function</b>	The functionality that allows a user to use .epub files, exported from InDesign to be used in the merging and conversion process of reports to iXBRL reporting packages.

This Schedule might be subject to modifications due to changes in the applicable laws and regulations for reporting according to the applicable taxonomies. Please contact ParsePort at [info@parseport.com](mailto:info@parseport.com) for information about different reporting years.

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### II. AVAILABLE ADD-ONS (to be purchased separately)

Service/ functionality	Description
Change of Master Language - <b>service</b>	Possibility to have ParsePort creating reports in any other official European language than the first Master Language chosen by the Customer before or during the onboarding phase.
ParsePort suggestion of tagging - <b>service</b>	Possibility of requesting ParsePort to fully remap Customer's financial statement and rebuild TextSearch based on Customer's full list of tags to notes which must be provided to ParsePort <b>no later than fourteen (14) days before the Customer's publishing date.</b>

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